



A. J. Institute of Engineering and Technology Mangaluru



Approved by AICTE New Delhi, Affiliated to VTU Belagavi & Recognised by Govt. of Karnataka
(A unit of Laxmi Memorial Education Trust (R))

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CULTURAL POLICY

Policy Statement

Cultural policy at A J Institute of Engineering and Technology is framed with the core objective of upholding and uplifting the mission of the institute to enhance the quality of students at the campus through various extracurricular activities.

Scope of the policy

Cultural policy at AJ Institute of Engineering & Technology ensures in providing a better campus experience by conducting various extracurricular activities to enhance the quality life at the campus. The cultural Committee is constituted to promote and arrange extracurricular activities to bring out the best talents of students at the institute.

Objectives

- The main aim of the cultural committee is to motivate, build up and encourage the talent and creativity of the students.
- To organize cultural activities which help the students to build confidence and recognition amongst other fellow mates and institutes.
- To attain maximum visibility and publicity of our Institute by the events and achievements of the committee.

Functions:

- The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.

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- The Cultural events will be organized by the committee in the Institute regularly. The students shall be coordinating the event under the guidance of the faculty coordinators and members.
- To represent the Institute at University, state and National level fests and competitions as well as in various intercollegiate competitions.
- To communicate about various cultural events to be celebrated in the college and give a wide publicity.
- To help the students to know themselves better about their interests, abilities, aptitudes, and hidden talents of the students.
- Procedure to organize cultural events:
 - To prepare the annual event plans and obtain the formal permission from the Institute higher Authority and to circulate to all the departments and students.
 - Ensure the maximum participation and organize the event as per the schedule with all the necessary arrangements.
- To prepare and maintain records of all cultural activities.

Outcome:

The students will be able to:

- To promote and arrange extracurricular activities to bring out the hidden talents of students in the performing arts.
- To plan and coordinate all the cultural activities in time.
- To build up the talent and creativity of students.
- To participate in cultural activities at State, University and National level.
- To create a healthy relaxing ecosystem for all the staff members.

Committee composition:

- The Principal of the Institute is the chairman of the committee.
- The committee will consist of Faculty Chief Coordinator and two faculty coordinators and Departmental Association coordinators as Members.
- Student members and coordinators will be selected from each department based on their participation in cultural activities and their interest in organizing and conducting various events.



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Responsibilities:

Chief Coordinator:

- The committee Chief coordinator organizes meeting for the committee members on the regular intervals to discuss and to assign the various responsibilities.
- Chief coordinator is responsible for all intra and inter collegiate cultural events in the College.
- To ensure that all events take place as per plan.

Coordinator:

- Responsible for coordinating all intra and intercollegiate cultural events in the college.
- To shortlist the events, volunteers, and delegation of duties to the students for smooth conduction of events.
- To provide valuable inputs for all activities planned.
- To suggest different ideas for celebration of campus life and to assist in planning and execution of better ideas to implement.

Student's coordinators/ Members:

- To help the students to know them self-better in their interests, abilities, aptitudes and opportunities.
- To encourage and assist for the enrolment of students in various cultural activities and coordinate with cultural coordinator.

Facilities available

Institute provide various platform for cultural activities through well-established facilities for showcasing hidden talents of students. Dressing rooms are provided to participants.

SI. NO	FACILITY DETAILS	AREA/CAPACITY
1	Seminar hall – 1	236.08 sqm with stage & 150 seating capacity
2	Seminar hall – 2	236.08 sqm with stage & 150 seating capacity
3	Auditorium	356.97 sqm with stage & 300 seating capacity
4	Entrance Lobby – 1 & 2	191.37 sqm
5	Green room	104 sqm
6	Open Stage	-


Principal

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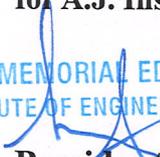
The composition of the cultural committee is as follows:

SI. NO	NAME	DEPARTMENT
1	CHIEF COORDINATOR	SENIOR FACULTY
2	COORDINATOR	FACULTY
3	COORDINATOR	FACULTY
4	MEMBERS	ASSOCIATION COORDINATORS
5	STUDENT COORDINATORS	FINAL YEAR / THIRD YEAR STUDENTS
6	STUDENT MEMBERS	STUDENTS FROM FIRST/SECOND/THIRD YEAR

The management of A J Institute of Engineering & Technology reserves the right to amend the policy issued as and when it is required.

for A.J. Institute of Engineering & Technology

For LAXMI MEMORIAL EDUCATION TRUST (R.)
A.J. INSTITUTE OF ENGINEERING OF TECHNOLOGY


President

President

Date: 10/12/2016



Principal

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